



Ollscoil na hÉireann
National University of Ireland

Expressions of Interests for Vacancy on Audit & Risk Committee of the National University of Ireland (NUI)

1. About NUI

The National University of Ireland is a federal university that comprises four constituent universities, two recognised colleges and five colleges of a constituent university. Each institution within the NUI federation has its own governing authority; the overall governing authority of the university is the NUI Senate and headed by the Chancellor, Professor Michael B Murphy.

NUI serves the interests of its member institutions by providing services to them and to their graduates. Related to this, NUI promotes the national and international standing of the National University of Ireland as a whole, by undertaking activities related to scholarship, the advancement of higher education and the cultural and intellectual life of Ireland.

Under the Higher Education Act, the Senate of the National University of Ireland has functions and responsibilities in relation determining basic entry requirements to NUI institutions, appointing external examiners and awarding degrees and other qualifications. Beyond this NUI has wide ranging activities in supporting our members, funding awards, advancing scholarships and maintaining the Seanad Éireann electoral register and running Seanad Éireann elections for the university constituency.

NUI's constituent universities are University College Cork, University College Dublin, University of Galway and Maynooth University. Its recognised colleges are the Royal College of Surgeons in Ireland and the Institute of Public Administration. There are also a number of linked colleges, including Burren College of Art, National College of Art and Design and IOB (Institute of Banking).

2. Audit & Risk Committee

The Senate of the NUI established the Audit & Risk Committee (ARC) to operate with Terms of Reference, which have been drawn up within the framework of the Code of Governance for Irish Universities. The ARC advises the Senate on meeting its statutory responsibilities as well as the effectiveness of its systems of internal control and its risk management. As part of its commitment to good governance, the Senate is seeking to appoint a member to the ARC that has relevant experience.

3. Location of Meetings

Meetings are held at NUI's premises at 49 Merrion Square, Dublin 2, and occasionally online. There will be four regular meetings per annum in addition to special meetings that may be called as needed.

4. Remuneration

This is an unremunerated position. Committee member expenses will be paid in accordance with public sector travel and subsistence rules.

5. Time Requirements

It is expected that the time requirement will typically be four days per annum, including time to read papers in preparation for meetings and a programme of activity, including training from time to time, to keep up with best practice and the University's activities and priorities.

6. Experience Required

Candidates must have significant experience at an appropriately senior level in an organisation in the private/public or other relevant sector to support effective risk management and oversight of NUI, ensuring the highest standards of governance. Senior Board and Board Sub-Committee experience is highly desirable.

Candidates must be able to demonstrate evidence of experience at an appropriate senior level in one or a combination of any of the following

- Finance, Accounting or Audit
- Corporate governance, including knowledge of the code of governance for Irish Universities
- Information technology
- Law

7. Conflicts of Interest

The Committee member may not accept any other consulting or advisory or compensatory fees from the NUI. Prohibited compensation includes that received for services rendered by a law firm, accounting firm, consulting firm or similar entity in which the Audit & Risk Committee member (or a member of their immediate family) is a partner, executive officer or the equivalent.

8. Application process

Please submit your expression of interest by means of a CV and a cover letter (maximum one page) setting out how you are suitable for this role to Austin Duke, the committee secretary at aduke@nui.ie.

9. Data Protection

NUI will process any personal data provided by you in connection with an application for this role in accordance the General Data Protection Regulation and Data Protection Acts 2018. The data will be kept for no longer than is necessary for the purposes for which that data are processed, and it shall be kept in a manner that ensures appropriate security of the data including the unauthorised or unlawful processing of data.