

Foirm Éilimh Ag Lorg/Um Nuashonrúchán Taiféad Chéimithe



Ollscoil na hÉireann

Oifig Taifead,
49 Cearnóg Mhuirfean,
BÁC 2, Éire

Fón +353 1 439 2424
Facs +353 1 439 2477
records@nui.ie
www.nui.ie

Is gá beart a dhéanamh chun a bheith in ann vótáil. Tá gach saoránach d'Éirinn agus a fuair céim, (seachas céim oinigh) in Ollscoil na hÉireann agus ag a mbeidh ocht mbliana déag slán, beidh sé i dteideal a bheith cláraithe mar thoghthóir i dtoghadas Ollscoil na hÉireann ach clárú ar an liosta toghthóirí a éileamh. Tá gach eolas le fáil ar www.nui.ie/elections

Comhlánaigh gach cuid den fhoirm.
Scriobh i mbloclitriocha le do thoil.

Tathair d'ainm(neacha) díreach mar atá sé(siad) ar do theastas breithe nó mar atá sé(siad) cláraithe ar rollaí na hOllscoile. Má tá tú cláraithe anois faoi do ainm singil, ach go dteastaíonn uait bheith cláraithe faoi do ainm pósta, ní foláir cóip de do theastas pósta a chur faoi iamh leis an bhfoirm seo.

Murab ionann.

Le haghaidh aitheantais.

Má tá sé ar eolas agat.

Sloinne

Ainm(neacha)

Leagan sloinne eile

Dáta breithe

An saoránach d'Éirinn tú?

Seoladh Baile

Luaigh an seoladh gur chuige is mian leat go gcuirfí an Páipéar Ballóide

Sheansheoladh Baile

Fón

Ríomhphost

Uimhir mhacléinn

Céim(eanna) OÉ a bronnadh ort

Teideal céime

Bliain a bhronnadh

Institiúid

B	B	B	B
B	B	B	B
B	B	B	B

Dioplóma(i) OÉ a bronnadh ort

Dioplóma

Bliain a bhronnadh

Institiúid

B	B	B	B
B	B	B	B
B	B	B	B

Dearbhaím go bhfuil na sonraí thuasluaite fíor agus cruinn chomh fada le m'eolas agus le mo thuairim, agus éilim leis seo go gclárófaí mé mar thoghthóir Ollscoile le haghaidh Thoghadas Ollscoil na hÉireann, (sa chás nach bhfuil mé cláraithe cheana féin).

Geallaim na sonraí seo a choimeád cruinn, suas chun dáta trí eolas a sheoladh chuig OÉ má thagann athrú ar mo sheoladh.

Sínú

Dáta sínithe

L	L	M	M	B	B	B	B
---	---	---	---	---	---	---	---

An mian leat a bheith cláraithe ar an gClár Seanad Éireann Ath-Eagraithe?

Tá Níl

Ceadaítear úsáid a bhaint as an Clár seo le haghaidh "gnó seachas, gnó toghcháin nó gnó reachtúil" gnó tráchtála san áireamh. [Alt 56(b) den Acht Toghcháin (Leasú) 2001]

Foilsítear Clár Seanad Éireann OÉ ar an 1ú lá de Meitheamh gach bliain.

Chun a bheith san áireamh, ní foláir an fhoirm chomhlánaithe a chur ar ais roimh an 26ú lá de Feabhra.

Ba chóir foirmeacha comhlánaithe a bheith ar ais chuig:

**Ollscoil na hÉireann
Oifig an Taifead
49 Cearnóg Mhuirfean
Baile Átha Cliath 2**

Chun críocha Chlár na dToghthóirí a choimeád cruinn, cuir aon athrú in iúl don Oifigeach Clárachta, m.sh. athrú seolta, bás céimí etc.

Don oifig amháin

S									
C									

Seanad Éireann Registration

Claim/Graduate Record Update



Ollscoil na hÉireann
National University of Ireland
 Records Office,
 49 Merrion Square,
 Dublin 2, Ireland

 Phone +353 1 439 2424
 Fax +353 1 439 2477
 elections@nui.ie
 www.nui.ie

Inclusion on the Seanad Register does not happen automatically. All citizens of Ireland who have been conferred with an NUI degree (other than an honorary degree) and have attained the age of eighteen years are eligible to become electors in the NUI constituency but must claim to be registered. Full information may be found at www.nui.ie/elections

Please complete all sections.
Please write in block capitals.

Provide names exactly as on birth certificate, or as at college registration if different. If you are now registered in your maiden name, but wish to be registered in your married name, include a copy of your Marriage Certificate with this form.

If this is different from your permanent address.

This address is needed for identification purposes.

The NUI Seanad Éireann Register is published annually on 1 June. For inclusion in this register your claim must be returned by 26 February.

Completed forms should be returned to:
 National University of Ireland
 Records Office
 49 Merrion Square
 Dublin 2

We wish to maintain accurate records, and therefore appreciate being informed of any pertinent amendments, e.g. change of address, notification of death of a graduate, etc.

If you have other NUI qualifications (eg diploma(s)) that you want listed on the register, please enter them here.

NUI is obliged, [S.56(b) Electoral (Amendment) Act, 2001], to publish and supply, on payment of a fee, a **separate Edited Register** of those electors who wish to have their names and addresses made available for 'a purpose other than an electoral or statutory purpose'.

Surname

First name(s)

Other form(s) of surname

Date of Birth

Are you a citizen of Ireland?

Permanent address

Address to which ballot paper should be sent

Previous address

Phone

Email

Student Number *(Please provide if known)*

NUI degree(s) obtained

Degree title

Year conferred

Institution

Y	Y	Y	Y
Y	Y	Y	Y
Y	Y	Y	Y

Other NUI qualifications

Qualification title

Year conferred

Institution

Y	Y	Y	Y
Y	Y	Y	Y
Y	Y	Y	Y

I declare that the particulars given in this form are true and accurate to the best of my knowledge and belief, and (if I am not already registered), I hereby claim to be registered as an elector for the constituency of the National University of Ireland.

I undertake to keep my details up to date and accurate by informing NUI of any change in my information.

Signature

Date of signature

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Do you also wish to be listed in the NUI Edited Register of Electors?

Yes No

This register may be used for 'a purpose other than an electoral or statutory purpose' including commercial purposes. [S.56(b) Electoral (Amendment) Act, 2001]

INSTITUTIONS IN THE NUI SEANAD ÉIREANN CONSTITUENCY

THE NUI CONSTITUENCY COMPRISES GRADUATES OF THE FOLLOWING INSTITUTIONS WHO OTHERWISE FULFIL THE REQUIREMENTS LAID DOWN IN THE SEANAD ELECTORAL (UNIVERSITY MEMBERS) ACTS, 1937 - 2015:

NUI CONSTITUENT UNIVERSITIES

UNIVERSITY COLLEGE DUBLIN - NATIONAL UNIVERSITY OF IRELAND, DUBLIN <i>COLÁISTE NA HOLLSCOILE BAILE ÁTHA CLIATH</i>	(UNIVERSITY COLLEGE DUBLIN)
UNIVERSITY COLLEGE, CORK - NATIONAL UNIVERSITY OF IRELAND, CORK <i>COLÁISTE NA HOLLSCOILE CORCAIGH</i>	(UNIVERSITY COLLEGE CORK)
NATIONAL UNIVERSITY OF IRELAND, GALWAY <i>OÉ GAILLIMH</i>	(FORMERLY UNIVERSITY COLLEGE GALWAY)
NATIONAL UNIVERSITY OF IRELAND, MAYNOOTH <i>OLLSCOIL MHÁ NUAD</i>	(FORMERLY ST. PATRICK'S COLLEGE MAYNOOTH)

OTHER NUI MEMBER INSTITUTIONS – AILL EILE D'OLLSCOIL NA HÉIREANN

NUI RECOGNISED COLLEGES

ROYAL COLLEGE OF SURGEONS IN IRELAND <i>Coláiste Ríoga na Máinleá in Éirinn</i>	RECOGNITION GRANTED, JULY 14TH 1977
UNIVERSITY	RECOGNITION GRANTED SEPTEMBER 1 ST 2013

COLLEGES LINKED WITH CONSTITUENT UNIVERSITIES - COLÁISTÍ CEANGAILTE LEIS NA COMH-OLLSCOILEANNA

NATIONAL COLLEGE OF ART AND DESIGN DUBLIN <i>COLÁISTE NÁISIÚNTA EALAÍNE IS DEARTHÁ</i>	RECOGNITION GRANTED JULY 1ST 1996 (FIRST NUI CONFERRING IN 2000)
SHANNON COLLEGE OF HOTEL MANAGEMENT <i>COLÁISTE ÓSTA NA SIONNA</i> NOW A SCHOOL IN THE COLLEGE OF BUSINESS, PUBLIC POLICY AND LAW AT NUI GALWAY	RECOGNITION GRANTED NOVEMBER 9TH 2000 (FIRST NUI CONFERRING IN 2005)
INSTITUTE OF PUBLIC ADMINISTRATION <i>AN FORAS RIARACHÁIN</i>	RECOGNITION GRANTED JANUARY 16TH 2001 (FIRST NUI CONFERRING IN 2003)
ST. ANGELA'S COLLEGE, SLIGO <i>COLÁISTE SAN AINGEAL, SLIGEACH</i>	RECOGNITION GRANTED, APRIL 13TH 1978 RE-CONSTITUTED AS COLLEGE OF A CONSTITUENT UNIVERSITY (NUI, GALWAY) FROM 1 JANUARY 2006

INSTITUTIONS WHICH WERE FORMERLY NUI RECOGNISED COLLEGES

MARY IMMACULATE COLLEGE OF EDUCATION, LIMERICK	RECOGNITION GRANTED, APRIL 17TH 1975 (COLLEGE OF LIMERICK UNIVERSITY AS OF OCTOBER 1994)
NIHE, LIMERICK	MARCH 11TH 1976 - DECEMBER 15TH 1977 (RE-CONSTITUTED AS UNIVERSITY OF LIMERICK, BY ACT, 1989)
OUR LADY OF MERCY COLLEGE, CARYSFORT	RECOGNITION GRANTED, APRIL 17TH 1975
ST. PATRICK'S COLLEGE OF EDUCATION, DRUMCONDRA	RECOGNITION GRANTED, APRIL 17TH, 1975 (COLLEGE OF DUBLIN CITY UNIVERSITY AS OF OCTOBER 1995)
THOMOND COLLEGE OF EDUCATION, LIMERICK	DECEMBER 9TH 1976 - DECEMBER 15, 1977
ST. PATRICK'S COLLEGE MAYNOOTH	FEBRUARY 23RD 1910 – JUNE 1997
ST. ANGELA'S COLLEGE OF EDUCATION, SLIGO	APRIL 1978 – DECEMBER 2005
MILLTOWN INSTITUTE OF THEOLOGY AND PHILOSOPHY	MEMBER INSTITUTION FROM SEPTEMBER 1 ST T 2005 - 1 ST JULY 2015 (FIRST NUI CONFERRING IN OCTOBER 2006) (LAST NUI CONFERRING 2016)

SEANAD ÉIREANN ELECTION, UNIVERSITY MEMBERS, NUI CONSTITUENCY

FORM OF NOMINATION

We, the undersigned,

_____ of _____

in the _____ of _____

and

_____ of _____

in the _____ of _____

being registered electors of the constituency of **NATIONAL UNIVERSITY OF IRELAND** do hereby nominate the following person to serve in Seanad Éireann as a member for the said constituency:

Surname	Other Names	Home Address	Rank, Profession or Occupation

Photographs attached for inclusion on ballot paper (see note overleaf).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
---	------------------------------	-----------------------------

(Signed) _____

(Signed) _____

We, the undersigned, being registered electors for the constituency of **NATIONAL UNIVERSITY OF IRELAND** do hereby assent to the nomination of the above-mentioned

_____ as a proper person to serve as a member for the said constituency.

(Signed) _____ of _____

(Signed) _____ of _____

(Signed) _____ of _____

(Signed) _____ of _____

(Signed) _____ of _____

(Signed) _____ of _____

(Signed) _____ of _____

(Signed) _____ of _____

Note

Section 56(d) of the Electoral (Amendment) Act 2001 amended section 20 of the Seanad Electoral (University Members) Act 1937 to allow for the inclusion of a photograph of the candidate on the ballot paper in a Seanad election. The Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2002, as amended by the Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2007, set out the required specification of a photograph for inclusion on a ballot paper.

If a candidate wishes to have his or her photograph included on the ballot paper, they must provide with the nomination paper:

- A photograph in digitised format (Jpeg) on a CD (passport size – 35mm x 45mm)

AND

- Two identical printed copies of the photograph.

The photograph must be taken not more than 12 months prior to the day for the closing of the poll and must be of good quality, in colour and taken to a professional standard, showing the candidate's full face, head and shoulders only, on a light background (any colour).

Each printed copy of the photograph must have the candidate's name clearly shown on the back.

If the above requirements are not complied with, the returning officer may not include the photograph on the ballot paper. In these circumstances, or if no photograph is supplied, the space for the candidate's photograph will be left blank on the ballot paper.

THE ONUS IS ON THE CANDIDATE TO MEET THESE REQUIREMENTS.

TOGHCHÁN SHEANAD ÉIREANN, BAILL PRÍOMH SCOILE, TOGHLACH OLLSCOIL NA hÉIREANN

FOIRM AINMNIÚCHÁIN

Ainmnímid, a bhfuil ainmnithe thíos,

de _____

sa _____ de _____

agus

de _____

sa _____ de _____

a bheith inár dtoghthóirí cláraithe den thoghlach **OLLSCOIL na hÉIREANN** an duine seo a leanas d'fhonn oibriú i Seanad Éireann mar bhall ar son an toghlaigh ainmnithe.

Sloinne	Ainmneacha eile	Seoladh	Rang, Gairm nó Post

Grianghraif greamaithe le bheith iniata ar an bpáipéar ballóide (féach an nóta thall).

Sea

Ní hea

(Sínithe) _____

(Sínithe) _____

Aontaímid, a bhfuil ainmnithe thíos, a bheith inár dtoghthóirí cláraithe do thoghlach **OLLSCOIL na hÉIREANN**, d'ainmniúchán an duine atá luaite thuas

mar dhuine ceart d'fhonn freastal mar bhall an toghlaigh ainmnithe.

(Sínithe) _____ de _____

(Sínithe) _____ de _____

(Sínithe) _____ de _____

(Sínithe) _____ de _____

(Sínithe) _____ de _____

(Sínithe) _____ de _____

(Sínithe) _____ de _____

(Sínithe) _____ de _____

Nóta

Leasaíodh le hAlt 56(d) den Acht Toghcháin (Leasú) 2001 alt 20 d'Acht Toghcháin an tSeanaid (Comhaltaí Ollscoile) 1937 chun soláthar d'áireamh ghrianghraf an iarrthóra ar an bpáipéar ballóide in Olltoghchán Seanaid. Leagtar amach i Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2002 arna leasú le Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2007, an tsonraíocht is gá i leith grianghraif le go gcuirfí an pháipéar ballóide é.

Más mian le hiarrthóir go gcuirfí a g(h)rianghraf leis an bpáipéar ballóide, ní mór dóibh na nithe seo a leanas a sholáthar leis an bpáipéar ainmniúcháin:

- Grianghraf i bhformáid dhigitithe (Jpeg) ar dhlúthdhiosca (méid grianghraif – 35mm x 45mm);

AGUS

- Dhá chóip chlóbhuailte cheannanna chéanna den ghrianghraf.

Caithfidh nár tógadh an grianghraf ní ba mhó ná 12 mí roimh an lá do dhúnadh na vótála agus caithfidh cáilíocht mhaith bheith aige, é bheith lándaite agus tógtha chuig caighdeán gairmiúil, ag taispeáint aghaidh iomlán, ceann agus guailí an iarrthóra féin amháin, os coinne cúlra éadroim (de dhath ar bith).

Ba chóir go dtaispeánfaí ainm an iarrthóra go soiléir ar chúl gach cóip phriontáilte den ghrianghraf.

Mura gcomhlíontar na ceanglais thuas, d'fhéadfaí nach n-áireodh an ceann comhairimh an grianghraf leis an bpáipéar ballóide. Sna cúinsí seo, nó mura soláthraítear aon ghrianghraf ar chor ar bith, a fhágfar bán an spás do ghrianghraf an iarrthóra ar an bpáipéar ballóide.

IS AR AN IARRTHÓIR ATÁ AN DUALGAS NA CEANGLAIS SEO A SHÁSAMH

SEANAD ÉIREANN ELECTION, UNIVERSITY MEMBERS, NUI CONSTITUENCY

FORM OF NOMINATION

We, the undersigned,

_____ PROPOSER _____ of _____ STREET ADDRESS _____

in the _____ TOWN / CITY _____ of _____ COUNTY _____

and

_____ SECONDER _____ of _____ STREET ADDRESS _____

in the _____ TOWN / CITY _____ of _____ COUNTY _____

being registered electors of the constituency of **NATIONAL UNIVERSITY OF IRELAND** do hereby nominate the following person to serve in Seanad Éireann as a member for the said constituency:

Surname	Other Names	Home Address	Rank, Profession or Occupation
BLOGGS	TERRY	1 Main Street Newtown County Z	Administrator

Photographs attached for inclusion on ballot paper (see note overleaf). Yes No

(Signed) _____ *Proposer* _____(Signed) _____ *Secunder* _____We, the undersigned, being registered electors for the constituency of **NATIONAL UNIVERSITY OF IRELAND** do hereby assent to the nomination of the above-mentioned_____ TERRY BLOGGS _____
as a proper person to serve as a member for the said constituency.(Signed) _____ *Assentor One* _____ of _____ *Address* _____(Signed) _____ *Assentor Two* _____ of _____ *Address* _____(Signed) _____ *Assentor Three* _____ of _____ *Address* _____(Signed) _____ *Assentor Four* _____ of _____ *Address* _____(Signed) _____ *Assentor Five* _____ of _____ *Address* _____(Signed) _____ *Assentor Six* _____ of _____ *Address* _____(Signed) _____ *Assentor Seven* _____ of _____ *Address* _____(Signed) _____ *Assentor Eight* _____ of _____ *Address* _____

Note

Section 56(d) of the Electoral (Amendment) Act 2001 amended section 20 of the Seanad Electoral (University Members) Act 1937 to allow for the inclusion of a photograph of the candidate on the ballot paper in a Seanad election. The Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2002, as amended by the Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2007, set out the required specification of a photograph for inclusion on a ballot paper.

If a candidate wishes to have his or her photograph included on the ballot paper, they must provide with the nomination paper:

- A photograph in digitised format (Jpeg) on a CD (passport size – 35mm x 45mm)

AND

- Two identical printed copies of the photograph.

The photograph must be taken not more than 12 months prior to the day for the closing of the poll and must be of good quality, in colour and taken to a professional standard, showing the candidate's full face, head and shoulders only, on a light background (any colour).

Each printed copy of the photograph must have the candidate's name clearly shown on the back.

If the above requirements are not complied with, the returning officer may not include the photograph on the ballot paper. In these circumstances, or if no photograph is supplied, the space for the candidate's photograph will be left blank on the ballot paper.

THE ONUS IS ON THE CANDIDATE TO MEET THESE REQUIREMENTS.

TOGHCHÁN SHEANAD ÉIREANN, BAILL PRÍOMH SCOILE, TOGLACH OLLSCOIL NA hÉIREANN

FOIRM AINMNIÚCHÁIN

Ainmnímid, a bhfuil ainmnithe thíos,

_____ TAIRGEOIR _____ de _____ SRÁID _____

sa _____ BAILE _____ de _____ CONTAE _____

agus

_____ CUIDITHEOIR _____ de _____ SRÁID _____

sa _____ BAILE _____ de _____ CONTAE _____

a bheith inár dtoghthóirí cláraithe den thoghlach **OLLSCOIL na hÉIREANN** an duine seo a leanas d'fhonn oibriú i Seanad Éireann mar bhall ar son an toghlaigh ainmnithe.

Sloinne	Ainmneacha eile	Seoladh	Rang, Gairm nó Post
BLOGGS	TERRY	1 Príomhsráid Baile Nua Contae Z	Riarthóir

Grianghraif greamaithe le bheith iniata ar an bpáipéar ballóide (féach an nóta thall).

Sea

Ní hea

(Sínithe) _____ *Tairgeoir* _____(Sínithe) _____ *Cuiditheoir* _____

Aontaímid, a bhfuil ainmnithe thíos, a bheith inár dtoghthóirí cláraithe do thoghlach **OLLSCOIL na hÉIREANN**, d'ainmniúchán an duine atá luaite thuas.

mar dhuine ceart d'fhonn freastal mar bhall an toghlaigh ainmnithe.

(Sínithe) _____ *Toghthóir Toilitheach 1* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 2* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 3* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 4* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 5* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 6* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 7* _____ de _____ *Seoladh* _____(Sínithe) _____ *Toghthóir Toilitheach 8* _____ de _____ *Seoladh* _____

Nóta

Leasaíodh le hAlt 56(d) den Acht Toghcháin (Leasú) 2001 alt 20 d'Acht Toghcháin an tSeanaid (Comhaltaí Ollscoile) 1937 chun soláthar d'áireamh ghrianghraf an iarrthóra ar an bpáipéar ballóide in Olltoghchán Seanaid. Leagtar amach i Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2002 arna leasú le Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2007, an tsonraíocht is gá i leith grianghraif le go gcuirfí an pháipéar ballóide é.

Más mian le hiarrthóir go gcuirfí a g(h)rianghraf leis an bpáipéar ballóide, ní mór dóibh na nithe seo a leanas a sholáthar leis an bpáipéar ainmniúcháin:

Grianghraf i bhformáid dhigitithe (Jpeg) ar dhlúthdhiosca (méid grianghraif – 35mm x 45mm);

AGUS

Dhá chóip chlóbhuailte cheannanna chéanna den ghrianghraf.

Caithfidh nár tógadh an grianghraf ní ba mhé ná 12 mí roimh an lá do dhúnadh na vótála agus caithfidh cáilíocht mhaith bheith aige, é bheith lán-daite agus tógtha chuig caighdeán gairmiúil, ag taispeáint aghaidh iomlán, ceann agus guailí an iarrthóra féin amháin, os coinne cúlra éadroim (de dhath ar bith).

Ba chóir go dtaispeánfaí ainm an iarrthóra go soiléir ar chúl gach cóip phriontáilte den ghrianghraf.

Mura gcomhlíontar na ceanglais thuas, d'fhéadfaí nach n-áireodh an ceann comhairimh an grianghraf leis an bpáipéar ballóide. Sna cúinsí seo, nó mura soláthraítear aon ghrianghraf ar chor ar bith, a fhágfar bán an spás do ghrianghraf an iarrthóra ar an bpáipéar ballóide.

IS AR AN IARRTHÓIR ATÁ AN DUALGAS NA CEANGLAIS SEO A SHÁSAMH

DAIL AND SEANAD FREE POSTAGE SCHEME

Litir um Thoghchán

Specifications

<u>Size</u>	DL Card = 210 x 99 mm including crop marks & supplied 3up on A4 Sheet. A4 folded to DL = similar size requirement as DL. Must be roll-folded to ensure there is one completely closed leading edge. Other edge to be tabbed or spot glued. Supplied banded in 200's & packed in boxes. Boxes to be Numbered, Labelled & Identified i.e. Candidate/Party/Constituency.
<u>Paper weight</u>	170 gsm to 180 gsm.
<u>Paper Type</u>	Offset Challenger Uncoated or Laser Compatible or Pulp Board (Fodhla)
<u>Inks</u>	Laser Compatible or Capable of receiving ink or Finished using an Aqueous Sealer
<u>Artwork</u>	Card must include the words “Litir um Thoghchán” or “Election Communication” on the address side in the position of a postage stamp (upper right hand corner). In addition the name of the constituency should also be contained on the material.
<u>Address Area</u>	The address area should measure 80mm x 36mm and be located to the front and centre of the mail piece. It should be located front and centre of mailing item as per previous elections. The address area should be completely void of any coatings, laminate, seal and ink.
<u>Specimen</u>	Sample of election material or a PDF file should be forwarded to An Post for approval prior to going to print.

Delivery & Packaging

All cards must be faced the same way, labelled & on Euro Pallets. Cardboard corners to be used on Pallets to prevent dog-earring. All palletised literature to be securely shrink-wrapped.

Delivery Date

All finished product delivered to An Post printers 18 WORKING DAYS prior to agreed Posting Dates.

NOT ACCEPTED

Any Varnish, Drying Powder or Spray Drying.
No form of finish that impedes Ink jetting.
No Gloss or Coated Paper.
No Colour, Finish or Sealer on address area.

AN POST CONTACT NUMBERS

GENERAL/SEANAD ELECTIONS HELPDESK
PHONE -01 7058489
FAX – 01 7058105



Ollscoil na hÉireann
National University of Ireland

Who is the Registration Officer in the NUI constituency?

The Registrar of NUI, Dr. Attracta Halpin is, ex officio, the Registration Officer.

Who is the Returning Office for the NUI Seanad Éireann Elections?

The Returning Officer is, ex officio, the Vice-Chancellor of the National University of Ireland, or in his absence, another officer of the university. The current NUI Vice-Chancellor is Dr Maurice Manning , Chancellor, National University of Ireland

When does the Seanad Éireann election take place?

The Seanad Election takes place whenever a General Election occurs, and within 90 days of the dissolution of the Dáil.

What institutions comprise the NUI constituency?

The Constituent Universities, Recognised Colleges and Colleges which were formerly Recognised Colleges (the latter only for the period when they were within the NUI federation) ([see election pack for candidates download](#)) Are all NUI graduates automatically eligible to vote in Seanad elections? No. Graduates must be citizens of Ireland and must claim to be registered.

NUI SEANAD ÉIREANN CANDIDATES

Who can be a candidate?

'A person to be eligible for membership of Seanad Éireann must be eligible to become a member of Dáil Éireann'. Bunreacht na hÉireann, Art. 18.2 (Every citizen without distinction of sex who has reached the age of twenty-one years, and who is not placed under disability or incapacity by this Constitution or by law, shall be eligible for membership of Dáil Éireann. Bunreacht na hÉireann, Art. 16.1)

What does a candidate have to do?

A candidate has to be nominated, that is, must submit one completed Form of Nomination as prescribed on or before the date of close of nominations. (Candidates may find it helpful to refer to Sample of completed Form of Nomination ([see election pack for candidates download](#)))

Do candidates have to pay a deposit or other fee?

No.



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NOMINATIONS

What information is required in a Form of Nomination?

The candidate must give his/her name and address, and a description, which, 'in the opinion of the Returning Officer, is calculated sufficiently to identify the candidate'. (Seanad Electoral (University Members) Act, 1937) He/She must have a Proposer and Seconder and Eight Assentors. All ten must be registered NUI graduates (i.e. Listed in the Seanad Éireann Register) He/She must submit one completed Form of Nomination as prescribed ([see election pack for candidates download](#))

NUI frequently encounters difficulties in identifying on the current register (2015) the Proposer, Seconder or Assentors because their signatures are unclear. To help us to identify the individuals concerned, it would be very helpful if each individual could include his/her name in block letters in addition to their signature. In addition, if the candidate could include the Seanad Éireann Register number of the Proposer, Seconder and Eight Assentors with the form, this would will greatly assist us in positively identifying these individuals on the Seanad Éireann Register and would speed the process of verification.

Note: *Candidates are advised to confirm well in advance that their Proposer, Seconder and Eight Assentors are registered NUI graduates i.e. that they are listed in the current 2015 Seanad Éireann Register.*

May a registered graduate be Proposer, Seconder or Assentor for more than one candidate?

Yes, an elector may act as proposer, seconder or assentor for up to three candidates

How does a candidate know the date of close of nominations?

The information will be available on the NUI website and will be published in the national press. The Minister for the Environment, Heritage and Local Government will issue an Order, within a week of the dissolution of the Dáil, establishing three dates:

1. the date of close of nominations, usually approximately three weeks from the date of dissolution
2. the date of issue (ie posting) of ballot papers **21 March 2016**
3. the date of the election (close of poll) **26 April 2016 at 11:00am**



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The last day on which the returning officers shall receive nominations in the university constituencies for the 2016 Seanad Éireann election shall **be the 3rd day of March 2016.**

What happens on the day of Close of Nominations?

All duly completed Forms of Nomination must be received by the Returning officer at or before 12:00 noon at the NUI Office, 49 Merrion Square, Dublin 2 on the date of close of nominations (**3 March 2016**).

While the Form of Nomination may be received prior to the official date, in any event all prospective candidates and/or, where relevant, their agents, will be invited to be present at the NUI Office on the day, and an information session for candidates and/or their agents will be held in NUI immediately following the close of nominations.

The relevant officials from An Post will be invited to the information session to answer any queries about the free mailing-out of candidates' election material.

Can anyone object to a Form of Nomination?

Yes. Any objections to a Form of Nomination will be considered and ruled upon by the Returning Officer not later than one o'clock in the afternoon on the last day for receiving nominations. 'The ruling of the Returning Officer on an objection to a Form of Nomination or on any other question arising in relation to the nomination of the candidates shall be final and shall not be open to review by any Court.'

AN POST FREE POSTAGE SCHEME FOR CANDIDATES' LITERATURE

How does a candidate avail of the free postage scheme?

Candidates will deal directly with An Post.

An Post Contacts

Tommy Dunne	An Post (Strategic Account Manager)	086-8151108	tommy.dunne @anpost.ie
Myles Burke	An Post (Strategic Account Manager)	087-8508760	myles.burke @anpost.ie
Kate Dunne	An Post (Account Manager)	087-1554834	kate.dunne @anpost.ie



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Each candidate is responsible for the production and printing of his/her own election material for this purpose. The material must be in accordance with An Post's specifications ([see election pack](#))

All other mailing of campaign material, plus design, printing and packing, are at the discretion of the candidate and at his/her own expense.

An Post will require to approve final artwork not later than Monday 7th March by close of business. Once approved the candidate can proceed with arranging to print their material and to transport finished material to one of An Post's list of assigned printers for personalisation. Finished material should be with An Post's printer not later than Thursday 10th March by close of business. This will allow sufficient time for An Post to personalise the material and to present the mail for onward delivery by Monday 21st March (the date of issue of ballot papers). An Post are not in the position to provide exclusive deliveries for any candidate given the short timeframe involved.

THE BALLOT PAPER

What is the format of the Ballot Paper?

Candidates are listed in alphabetical order on the ballot paper. Name, address and description (as stated in the respective Forms of Nomination) are required.

A candidate may, but is not required, to include a photograph; where a candidate chooses to use a photograph, it must be delivered with the completed Form of Nomination ([see election pack](#)).

Note

Section 56(d) of the Electoral (Amendment) Act 2001 amended section 20 of the Seanad Electoral (University Members) Act 1937 to allow for the inclusion of a photograph of the candidate on the ballot paper in a Seanad election. The Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2002, as amended by the Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2007, set out the required specification of a photograph for inclusion on a ballot paper.

If a candidate wishes to have his or her photograph included on the ballot paper, they must provide with the nomination paper: A photograph in digitised format (jpeg) on a CD (passport size – 35mm x 45mm)



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AND

Two identical printed copies of the photograph.

The photograph must be taken not more than 12 months prior to the day for the closing of the poll and must be of good quality, in colour and taken to a professional standard, showing the candidate's full face, head and shoulders only, on a light background (any colour).

Each printed copy of the photograph must have the candidate's name clearly shown on the back. If the above requirements are not complied with, the returning officer may not include the photograph on the ballot paper. In these circumstances, or if no photograph is supplied, the space for the candidate's photograph will be left blank on the ballot paper.

THE ONUS IS ON THE CANDIDATE TO MEET THESE REQUIREMENTS.

How and when will the ballot papers be sent to the electorate?

Voting Papers are issued by registered post on the date set out in the Minister's Order. Because of the size of the two university electorates - currently 103,165 for NUI, and approximately 55,000 for University of Dublin (Trinity College) - delivery of the registered post may take a number of days from the date of issue. Delivery of ballot papers sent to addresses overseas may be slower, depending on local postal services. Candidates and their Agents are entitled to attend at the issue of ballot papers.

What happens if the elector is not at the address to sign for the registered post?

The postman (he or she) will leave a docket informing the addressee that the post can be collected from the Post Office; if uncollected after three days, the envelope will be returned to NUI. On request by the addressee, the ballot paper will be re-sent, again by registered post, provided the original envelope has been returned undelivered to NUI. The ballot paper will be re-sent to the same address unless the elector requests in writing (**email**: elections@nui.ie, or by **ordinary** post: NUI 49 Merrion Square, Dublin 2) that the returned ballot paper be re-sent to a different address.

Preferably changes of address should be notified to NUI well in advance of the issue of ballot papers.



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How will a candidate or an elector know the date, time and place of the close of poll?

The date of the close of poll will appear on the envelope sent to each elector and on the ballot paper itself. Agents of the candidates will be notified in writing of the time and place at which the count will take place. The information will also be available on the NUI website. The day and hour at which the poll in university constituencies shall be closed shall be the 26th day of April 2016, at 11.00 a.m. *(votes must be returned by post)*

THE REGISTER OF ELECTORS

What is the Seanad Register?

The Seanad Éireann Register is a list of the names, addresses and qualifications of NUI graduates (other than honorary graduates) who are citizens of Ireland and who have claimed to be registered to vote in the NUI constituency in Seanad Éireann elections. The Register is revised annually, for publication each year on 1st June, to include the names of graduates who have submitted Registration Claim Forms by the 26th February in that year.

How can I check if I am on the Register ?

Copies of the NUI Seanad Éireann Electoral Register are available in the libraries of the institutions within the NUI ([see election pack](#)), and in the National Library of Ireland. The register is also available for inspection in the NUI office at 49 Merrion Square, Dublin 2. Queries of Confirmation of inclusion or otherwise in the register may also be made by telephone: 01 439 24 24.

Once the revised Register has been published, is it possible to amend an address?

Yes, a graduate may, at any time, ensure that his/her details are up-to-date by posting, emailing or faxing (+ 353 1 439 24 77) a change of address form ([see election pack](#)). Changes to addresses will not be taken over the telephone.

To prevent unnecessary distress to relatives NUI would appreciate being made aware of the deaths of NUI graduates.



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Are names ever removed from the Register?

Yes.

- on receipt of written request by the registered graduate to have his/her name removed from the register
- *on receipt of notification of the death of a graduate
- as provided by the Electoral (Amendment) Act 2001: 'after reasonable enquiry by the registration officer, whose address or the address to which the ballot paper is to be sent is unknown'. (S. 56)

Please note that any graduate whose name is removed from the Seanad Register under this provision and who wishes to be listed as an elector again, must submit a Registration Claim Form in the prescribed manner.

**To prevent unnecessary distress to relatives NUI would appreciate being made aware of the deaths of NUI graduates.*

What Register will be used for the April 2016 Seanad Éireann Election?

For the April 2016 election the register published on **1 June 2015** will be used.

Once the Dáil is dissolved, the Seanad Register in operation at that time will be the Register used for the Seanad Election. In the event that the date of dissolution occurs a short time before 1st June, the Registration Officer will consult with the Minister of Environment Heritage and Local Government as to whether the newly revised Register may be used.

Who may purchase a Seanad Register?

Anyone may purchase the Seanad Register, either as a hard copy or on disc (subject to the provisions of the Data Protection Acts). The cost of the Register is calculated on a prescribed formula*, and currently costs €155 in either format.

The Seanad Register may be used **only for electoral purposes**.

*Cost of Seanad Éireann Register By Order (S.I. No. 290 of 2000) of the then Minister of the Environment, Mr. Noel Dempsey, the following Regulation became effective from 21st September 2000: The fee to be paid under paragraph (d) of Rule 15 of the First Schedule to the Act by an applicant for a copy of the revised [Seanad Éireann] register or any part thereof shall be fifty nine pence plus the sum of twelve pence for each one hundred by which the number of persons in the revised register or part thereof exceeds one hundred. (Note: 59 pence = 75 cent; 12 pence = 15 cent)

The current Register, operative from 1st June 2015, contains the names of

Ollscoil na hÉireann – National University of Ireland – 49 Merrion Square Dublin 2
Telephone: 00 353 1 439 24 24 email: elections@nui.ie Fax: 00 353 1 439 24 77



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103,165 electors. Using the prescribed calculation*, the cost of this Register amounts to €155.00.

*Number of 100's, or part thereof, by which 103,165 exceeds 100 = 1031.

$1031 \times .15 = €154.65$

+ €0.75

= €155.40

Cost of Register = €155.00 (Rounding)