

**SEANAD ÉIREANN ELECTION, UNIVERSITY MEMBERS, NUI CONSTITUENCY
FORM OF NOMINATION**

In accordance with S.I. No. 409 of 2024 SEANAD ELECTORAL (UNIVERSITY MEMBERS) (PRESCRIBED MATTERS) (AMENDMENT) REGULATIONS 2024

We, the undersigned,

_____ of _____

in the _____ of _____

and

_____ of _____

in the _____ of _____

being registered electors of the constituency of **NATIONAL UNIVERSITY OF IRELAND** do hereby nominate the following person to serve in Seanad Éireann as a member for the said constituency:

Surname	Other Names	Home Address	Rank, Profession or Occupation

Photographs attached for inclusion on ballot paper (see note overleaf). Yes <input type="checkbox"/> No <input type="checkbox"/>
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We, the undersigned, being registered electors for the constituency of _____ do hereby assent to the nomination of the above-mentioned _____ as a proper person to serve as a member for the said constituency.

(Signature) E.F. of _____

Name in capital letters _____

(Signature) G.H. of _____

Name in capital letters _____

(Signature) I.J. of _____

Name in capital letters _____

(Signature) K.L. of _____

Name in capital letters _____

(Signature) M.N. of _____

Name in capital letters _____

(Signature) O.P. of _____

Name in capital letters _____

(Signature) Q.R. of _____

Name in capital letters _____

(Signature) S.T. of _____

Name in capital letters _____

Note

Section 56(d) of the Electoral (Amendment) Act 2001 amended section 20 of the Seanad Electoral (University Members) Act 1937 to allow for the inclusion of a photograph of the candidate on the ballot paper in a Seanad election. The Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2002, as amended by the Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2019, set out the required specification of a photograph for inclusion on a ballot paper.

If a candidate wishes to have his or her photograph included on the ballot paper, they must provide with the nomination paper:

- A photograph in digitised format (passport size – 35mm x 45mm)

AND

- Two identical printed copies of the photograph.

The photograph must be taken not more than 12 months prior to the day for the closing of the poll and must be of good quality, in colour and taken to a professional standard, showing the candidate's full face, head and shoulders only, on a light background (any colour).

Each printed copy of the photograph must have the candidate's name clearly shown on the back.

If the above requirements are not complied with, the returning officer may not include the photograph on the ballot paper. In these circumstances, or if no photograph is supplied, the space for the candidate's photograph will be left blank on the ballot paper.

THE ONUS IS ON THE CANDIDATE TO MEET THESE REQUIREMENTS.

PHOTOGRAPHS

1. A photograph in digitised format and two identical printed copies of the photograph (passport size - 35mm x 45mm) shall be delivered with the candidate's nomination paper.
2. The photograph shall be of good quality and in colour showing the candidate's full face, head and shoulders only, on a light background (any colour) and taken to a professional standard.
3. The photograph shall have been taken not more than twelve months prior to the date appointed by the Minister for Housing, Planning and Local Government by order under section 12 of the Seanad Electoral (University Members) Act 1937 for the close of the poll at the election.
4. Each copy of the printed photograph shall have the candidate's name clearly shown on the back.

TOGHCHÁN SHEANAD ÉIREANN, COMHALTAÍ OLLSCOILE, TOGHLACH OLLSCOIL NA hÉIREANN
FOIRM AINMNIÚCHÁINDe réir I.R. Uimh. 409 RIALACHÁIN 2024 (COMHALTAÍ OLLSCOILE) (NITHE FORORDAITHE)
(LEASÚ) TOGHLACH AN tSEANAID 2024

Ainmnímid. a bhfuil ár n-ainmneacha sínithe anseo thíos

_____ de _____

sa _____ de _____

agus

_____ de _____

sa _____ de _____

agus a bhfuil inár dtoghthóirí cláraithe de thoghlach **OLLSCOIL na hÉIREANN** an té seo a leanas chun oibriú i Seanad Éireann mar chomhalta ar son an toghlaigh ainmnithe.

Sloinne	Ainmneacha eile	Seoladh	Grád, Gairm nó Post

An bhfuil grianghraif ceangailte le bheith úsáidte ar an bpáipéar ballóide (féach an nóta thall)?

Tá Níl

(Síníú) E.F. de

Ainm i gCeannlitreacha

(Síníú) G.H. de

Ainm i gCeannlitreacha

(Síníú) I.J. de

Ainm i gCeannlitreacha

(Síníú) K.L. de

Ainm i gCeannlitreacha

(Síníú) M.N. de

Ainm i gCeannlitreacha

(Síniú) O.P. de _____

Ainm i gCeannlitreacha _____

(Síniú) Q.R. de _____

Ainm i gCeannlitreacha _____

(Síniú) S.T. de _____

Ainm i gCeannlitreacha _____

Nóta

Ceadaítear de réir alt 56(d) den Acht Toghcháin (Leasú) 2001 alt 20 d'Acht Toghcháin an tSeanaid (Comhaltaí Ollscoile) 1937 grianghraf den iarrthóir a bheith san áireamh ar an bpáipéar ballóide i dToghchán Seanaid. Leagtar amach i Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2002 arna leasú le Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2019, seo a leanas na sonraí riachtanacha grianghraif le go gcuirfí ar an bpáipéar ballóide é.

Más mian le hiarrthóir go gcuirfí a g(h)rianghraf leis an bpáipéar ballóide, ní mór dóibh na nithe seo a leanas a sholáthair leis an bpáipéar ainmniúcháin:

- Grianghraf i bhformáid digitithe (méid grianghraif – 35mm x 45mm).

AGUS

- Dhá chóip chlóbhuailte den ghrianghraf.

Ní cheadófar grianghraf a glacadh níos mó ná 12 mí roimh dúnadh na vótála agus caithfidh cáilíocht mhaith a bheith ag an ngriangraf, é a bheith lándaite agus de ard-chaighdeán gairmiúil. Caithfear aghaidh iomlán, ceann agus guaillí an iarrthóra amháin a thaispeáint os comhair cúlra éadroim (de dhath ar bith).

Ba chóir go dtaispeánfaí ainm an iarrthóra go soiléir ar chúl gach cóip phriontáilte den ghrianghraf.

Mura gcomhlíontar na riachtanais thuas-luaithe, d'fhéadfaí nach nglacfaidh an ceann comhairimh leis an ngrianghraf don pháipéar ballóide. Sna cúinsí seo, nó mura soláthraítear aon ghrianghraf ar chor ar bith, fhágfar an spás do ghrianghraf an iarrthóra bán ar an bpáipéar ballóide.

IS FAOIN IARRTHÓIR ATÁ SÉ NA RIACHTANAIS SEO A SHÁSAMH

GRIANGRAIF

1. Cuirfear grianghraf i bhformáid digitithe (méid grianghraif – 35mm x 45mm) ar aghaidh in éineacht le páipéar ainmiúcháin an iarrthóra.
2. Ní mór den ghriangraf a bheith de cháilíocht mhaith, lándaite agus de ardchaighdeán gairmiúil. Caithfear aghaidh iomlán, ceann agus guailí an iarrthóra amháin a thaispeáint sa ghriangraf os comhair cúlra éadroim (de dhath ar bith).
3. Ní cheadófar grianghraf a glacadh níos mó ná 12 mí roimh an dáta socraithe ag an Aire Tithíochta, Pleanála agus Rialtais Áitiúil de réir alt 12 d’Acht Toghcháin an tSeanaid (Comhaltaí Ollscoile) 1937 le haghaidh deireadh na vótála don toghchán.
4. Ba chóir go dtaispeánfaí ainm an iarrthóra go soiléir ar chúl gach cóip phriontáilte den ghrianghraf.

SEANAD ÉIREANN ELECTION, UNIVERSITY MEMBERS, NUI CONSTITUENCY

FORM OF NOMINATION

In accordance with S.I. No. 409 of 2024 SEANAD ELECTORAL (UNIVERSITY MEMBERS) (PRESCRIBED MATTERS) (AMENDMENT) REGULATIONS 2024

We, the undersigned,

_____ PROPOSER _____ of _____ STREET ADDRESS _____

in
the _____ TOWN/CITY _____ of _____ COUNTY _____

and

_____ SECONDER _____ of _____ STREET ADDRESS _____

in the _____ TOWN/CITY _____ of _____ COUNTY _____

being registered electors of the constituency of NATIONAL UNIVERSITY OF IRELAND do hereby nominate the following person to serve in Seanad Éireann as a member for the said constituency:

Surname	Other Names	Home Address	Rank, Profession or Occupation
OTHER	AN	1 Main Street Oldtown County Z	Administrator

Photographs attached for inclusion on ballot paper (see note overleaf).	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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We, the undersigned, being registered electors for the constituency of NATIONAL UNIVERSITY OF IRELAND do hereby assent to the nomination of the above-mentioned AN OTHER as a proper person to serve as a member for the said constituency.

(Signature) E.F. of Assentor One

Name in capital letters ASSENTOR ONE

(Signature) G.H. of Assentor Two

Name in capital letters ASSENTOR TWO

(Signature) I.J. of Assentor Three

Name in capital letters ASSENTOR THREE

(Signature) K.L. of Assentor Four

Name in capital letters ASSENTOR FOUR

(Signature) M.N. of *Assentor Five*

Name in capital letters ASSENTOR FIVE

(Signature) O.P. of *Assentor Six*

Name in capital letters ASSENTOR SIX

(Signature) Q.R. of *Assentor Seven*

Name in capital letters ASSENTOR SEVEN

(Signature) S.T. of *Assentor Eight*

Name in capital letters ASSENTOR EIGHT

COMPLETED SAMPLE FORM

TOGHCHÁN SHEANAD ÉIREANN, COMHALTAÍ OLLSCOILE, TOGHLACH OLLSCOIL NA hÉIREANN
FOIRM AINMNIÚCHÁINDe réir I.R. Uimh. 409 RIALACHÁIN 2024 (COMHALTAÍ OLLSCOILE) (NITHE FORORDAITHE)
(LEASÚ) TOGHLACH AN tSEANAID 2024

Ainmnímid. a bhfuil ár n-ainmneacha sínithe anseo thíos

_____ de _____

sa _____ de _____

agus

_____ de _____

sa _____ de _____

agus a bhfuil inár dtoghthóirí cláraithe de thoghlach **OLLSCOIL na hÉIREANN** an té seo a leanas chun oibriú i Seanad Éireann mar chomhalta ar son an toghlaigh ainmnithe.

Sloinne	Ainmneacha eile	Seoladh	Grád, Gairm nó Post

An bhfuil grianghraif ceangailte le bheith úsáidte ar an bpáipéar ballóide (féach an nóta thall)?

Tá Níl

(Síníú) E.F. de

Ainm i gCeannlitreacha

(Síníú) G.H. de

Ainm i gCeannlitreacha

(Síníú) I.J. de

Ainm i gCeannlitreacha

(Síníú) K.L. de

Ainm i gCeannlitreacha

(Síníú) M.N. de

Ainm i gCeannlitreacha

(Síniú) O.P. de _____

Ainm i gCeannlitreacha _____

(Síniú) Q.R. de _____

Ainm i gCeannlitreacha _____

(Síniú) S.T. de _____

Ainm i gCeannlitreacha _____

Nóta

Ceadaítear de réir alt 56(d) den Acht Toghcháin (Leasú) 2001 alt 20 d'Acht Toghcháin an tSeanaid (Comhaltaí Ollscoile) 1937 grianghraf den iarrthóir a bheith san áireamh ar an bpáipéar ballóide i dToghchán Seanaid. Leagtar amach i Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2002 arna leasú le Rialacháin Toghcháin an tSeanaid (Comhaltaí Ollscoile) (Nithe Forordaithe) (Leasú) 2019, seo a leanas na sonraí riachtanacha grianghraif le go gcuirfí ar an bpáipéar ballóide é.

Más mian le hiarrthóir go gcuirfí a g(h)rianghraf leis an bpáipéar ballóide, ní mór dóibh na nithe seo a leanas a sholáthair leis an bpáipéar ainmniúcháin:

- Grianghraf i bhformáid digitithe (méid grianghraif – 35mm x 45mm).

AGUS

- Dhá chóip chlóbhuailte den ghrianghraf.

Ní cheadófar grianghraf a glacadh níos mó ná 12 mí roimh dúnadh na vótála agus caithfidh cáilíocht mhaith a bheith ag an ngriangraf, é a bheith lándaite agus de ard-chaighdeán gairmiúil. Caithfear aghaidh iomlán, ceann agus guailí an iarrthóra amháin a thaispeáint os comhair cúlra éadroim (de dhath ar bith).

Ba chóir go dtaispeánfaí ainm an iarrthóra go soiléir ar chúl gach cóip phriontáilte den ghrianghraf.

Mura gcomhlíontar na riachtanais thuas-luaithe, d'fhéadfaí nach nglacfaidh an ceann comhairimh leis an ngrianghraf don pháipéar ballóide. Sna cúinsí seo, nó mura soláthraítear aon ghrianghraf ar chor ar bith, fhágfar an spás do ghrianghraf an iarrthóra bán ar an bpáipéar ballóide.

IS FAOIN IARRTHÓIR ATÁ SÉ NA RIACHTANAIS SEO A SHÁSAMH

GRIANGRAIF

1. Cuirfear grianghraf i bhformáid digitithe (méid grianghraif – 35mm x 45mm) ar aghaidh in éineacht le páipéar ainmiúcháin an iarrthóra.
2. Ní mór den ghriangraf a bheith de cháilíocht mhaith, lándaite agus de ardchaighdeán gairmiúil. Caithfear aghaidh iomlán, ceann agus guailí an iarrthóra amháin a thaispeáint sa ghriangraf os comhair cúlra éadroim (de dhath ar bith).
3. Ní cheadófar grianghraf a glacadh níos mó ná 12 mí roimh an dáta socraithe ag an Aire Tithíochta, Pleanála agus Rialtais Áitiúil de réir alt 12 d’Acht Toghcháin an tSeanaid (Comhaltaí Ollscoile) 1937 le haghaidh deireadh na vótála don toghchán.
4. Ba chóir go dtaispeánfaí ainm an iarrthóra go soiléir ar chúl gach cóip phriontáilte den ghrianghraf.

To assist verification, please write in **block capitals** the full name as on the 2024 NUI Seanad Éireann Register, address, and Seanad Register number of your proposer, seconder and eight assentors in the order they appear on your nomination form.



Ollscoil na hÉireann
National University of Ireland

The Registrar,
49 Merrion Square,
Dublin 2, Ireland

Phone +353 1 439 2424
Fax +353 1 439 2466
registrar@nui.ie
www.nui.ie

Candidate Name _____

Proposer, Seconder and Assentors

Full name as listed on the 2024 register	Address	Seanad Register Number

DAIL ,SEANAD, PRESIDENTIAL AND EUROPEAN ELECTIONS FREE POSTAGE SCHEME

Litir um Thoghchán

Specifications

<u>Size</u>	DL Card = 210 x 99 mm including crop marks & supplied 3up on A4 Sheet. A4 folded to DL = similar size requirement as DL. Must be roll-folded to ensure there is one completely closed leading edge. Other edges to be tabbed or spot glued. Supplied banded in 200's & packed in boxes. Boxes to be Numbered, Labelled & Identified i.e. Candidate/Party/Constituency.
<u>Paper weight</u>	170 gsm to 180 gsm.
<u>Paper Type</u>	Offset Challenger Uncoated Or Laser Compatible Or Pulp Board (Fodhla)
<u>Inks</u>	Laser Compatible Or Capable of receiving ink Or Finished using an Aqueous Sealer
<u>Artwork</u>	Card must include the words “Litir um Thoghchán” or “Election Communication” on the address side in the position of a postage stamp (upper right hand corner). The name of the constituency should be printed on the front of piece. Including a QR code or web page address in a Litir um Thoghchán which may link to content which is indecent, obscene, grossly offensive or menacing would be in breach of Section 55 of the Communications Regulation (Postal Services) Act 2011. It is the responsibility of the sender (the candidate) to ensure no such content is included via the QR code or link.

<u>Address Area</u>	The address area should measure 80mm x 36mm and be located to the front and centre of the mail piece. It should be located front and centre of mailing item as per previous elections. The address area should be completely void of any coatings, laminate, seal and ink.
<u>Specimen</u>	Sample of election material or a PDF file must be forwarded to An Post for approval prior to going to print.
<u>Delivery & Packaging</u>	All cards must be faced the same way, labelled & on Euro Pallets. Cardboard corners to be used on Pallets to prevent dog-earring. All palletised literature to be securely shrink-wrapped.
<u>Delivery Date</u>	All finished product delivered to An Post printers <u>10 WORKING DAYS</u> prior to agreed Posting Dates.
<u>NOT ACCEPTED</u>	<p>Any Varnish, Drying Powder or Spray Drying. No form of finish that impedes Ink jetting. No Gloss or Coated Paper. No Colour, Finish or Sealer on address area.</p>
<u>AN POST CONTACTS</u>	<p>Any queries in relation to the forthcoming European Elections should be directed to the following contacts either by email or mobile phone –</p> <p>Myles Burke An Post (Strategic Account Manager) 087-8508760 myles.burke@anpost.ie</p> <p>Gerry Davis An Post (Strategic Account Manager) 086-6062752 gerry.davis@anpost.ie</p>

INSTITUTIONS IN THE NUI SEANAD ÉIREANN CONSTITUENCY

THE NUI CONSTITUENCY COMPRISES GRADUATES OF THE FOLLOWING INSTITUTIONS WHO OTHERWISE FULFIL THE REQUIREMENTS LAID DOWN IN THE SEANAD ELECTORAL (UNIVERSITY MEMBERS) ACTS, 1937 - 2015:

NUI CONSTITUENT UNIVERSITIES

UNIVERSITY COLLEGE DUBLIN - NATIONAL UNIVERSITY OF IRELAND, DUBLIN COLÁISTE NA hOLLSCOILE BAILE ÁTHA CLIATH	(UNIVERSITY COLLEGE DUBLIN)
UNIVERSITY COLLEGE, CORK - NATIONAL UNIVERSITY OF IRELAND, CORK COLÁISTE NA hOLLSCOILE CORCAIGH	(UNIVERSITY COLLEGE CORK)
UNIVERSITY OF GALWAY - OLLSCOIL NA GAILLIMHE	(FORMERLY UNIVERSITY COLLEGE GALWAY & NATIONAL UNIVERSITY OF IRELAND, GALWAY - OÉ GAILLIMH)
NATIONAL UNIVERSITY OF IRELAND, MAYNOOTH OLLSCOIL MHÁ NUAD	(FORMERLY ST. PATRICK'S COLLEGE MAYNOOTH)

OTHER NUI MEMBER INSTITUTIONS – AILL EILE D'OLLSCOIL NA HÉIREANN

NUI RECOGNISED COLLEGES

ROYAL COLLEGE OF SURGEONS IN IRELAND Coláiste Ríoga na Máinleá in Éirinn	RECOGNITION GRANTED, JULY 14TH 1977
INSTITUTE OF PUBLIC ADMINISTRATION AN FORAS RIARACHÁIN	RECOGNITION GRANTED JANUARY 16TH 2001 (FIRST NUI CONFERRING IN 2003)

COLLEGES LINKED WITH CONSTITUENT UNIVERSITIES - COLÁISTÍ CEANGAILTE LEIS NA COMH-OLLSCOILEANNA

NATIONAL COLLEGE OF ART AND DESIGN DUBLIN COLÁISTE NÁISIÚNTA EALAÍNE IS DEARTHÁ	RECOGNITION GRANTED JULY 1ST 1996 (FIRST NUI CONFERRING IN 2000)
SHANNON COLLEGE OF HOTEL MANAGEMENT COLÁISTE ÓSTA NA SIONNA NOW A SCHOOL IN THE COLLEGE OF BUSINESS, PUBLIC POLICY AND LAW AT NUI GALWAY	RECOGNITION GRANTED NOVEMBER 9TH 2000 (FIRST NUI CONFERRING IN 2005)
ST. ANGELA'S COLLEGE, SLIGO COLÁISTE SAN AINGEAL, SLIGEACH	RECOGNITION GRANTED, APRIL 13TH 1978 RE-CONSTITUTED AS COLLEGE OF A CONSTITUENT UNIVERSITY (NUI, GALWAY) FROM 1 JANUARY 2006

INSTITUTIONS WHICH WERE FORMERLY NUI RECOGNISED COLLEGES

MARY IMMACULATE COLLEGE OF EDUCATION, LIMERICK	RECOGNITION GRANTED, APRIL 17TH 1975 (COLLEGE OF LIMERICK UNIVERSITY AS OF OCTOBER 1994)
NIHE, LIMERICK	MARCH 11TH 1976 - DECEMBER 15TH 1977 (RE-CONSTITUTED AS UNIVERSITY OF LIMERICK, BY ACT, 1989)
OUR LADY OF MERCY COLLEGE, CARYSFORT	RECOGNITION GRANTED, APRIL 17TH 1975
ST. PATRICK'S COLLEGE OF EDUCATION, DRUMCONDRA	RECOGNITION GRANTED, APRIL 17TH, 1975 (COLLEGE OF DUBLIN CITY UNIVERSITY AS OF OCTOBER 1995)
THOMOND COLLEGE OF EDUCATION, LIMERICK	DECEMBER 9TH 1976 - DECEMBER 15, 1977
ST. PATRICK'S COLLEGE MAYNOOTH	FEBRUARY 23RD 1910 – JUNE 1997
ST. ANGELA'S COLLEGE OF EDUCATION, SLIGO	APRIL 1978 – DECEMBER 2005
UNIVERSITY	RECOGNITION GRANTED SEPTEMBER 1 ST 2013 (LAST NUI CONFERRING 2017)
MILLTOWN INSTITUTE OF THEOLOGY AND PHILOSOPHY	MEMBER INSTITUTION FROM SEPTEMBER 1 ST T 2005 - 1 ST JULY 2015 (FIRST NUI CONFERRING IN OCTOBER 2006) (LAST NUI CONFERRING 2016)



Ollscoil na hÉireann
National University of Ireland

Seanad Éireann Information for Candidates (NUI Constituency)

INTRODUCTION

The legal basis for the University Seanad Éireann elections is Bunreacht na hÉireann, Article 18(4) and the relevant Act is the Seanad Electoral (University Members) Act, 1937. Under that Act, The National University Constituency elects three members of Senate, and Dublin University (Trinity) Constituency also elects three members of Senate. [The recently enacted Seanad Electoral (University Members) (Amendment) Act 2024 provides for a single six seat constituency for Higher Education which will replace the NUI and TCD Constituencies. This provision will not be in force for the January 2025 Election]

For the convenience of prospective candidates this election pack contains relevant documents for candidates, which includes the following:

- Frequently asked questions
- Form of Nomination (Irish and English versions)
- A sample completed Form of Nomination
- An Post postal specification document for free postage scheme
- List of Institutions in the NUI Seanad Éireann Constituency
- Graduate Registration/ Update Form (Irish and English versions)

FREQUENTLY ASKED QUESTIONS

1 NUI SEANAD EIREANN OFFICERS

Who is the Registration Officer in the NUI constituency?

The Registrar of NUI, (currently Dr. Patrick O'Leary) is, *ex officio*, the Registration Officer.

Who is the Returning Office for the NUI Seanad Éireann Elections?

The Returning Officer is *ex officio* the Vice-Chancellor of the NUI at the time of election. (The office of Vice-Chancellor rotates among the Presidents of the Constituent Universities every two years). If Vice-Chancellor is not available, there is provision for another appointment, by Senate.

When does the Seanad Éireann election take place?

Seanad Elections take place within 90 days of the dissolution of Dáil Éireann, and is strictly a postal vote. Presuming that more than three candidates are nominated, ballot papers are issued to all registered graduates.

The current Seanad Éireann Register contains the names of 112,832 electors.

What institutions comprise the NUI constituency?

The Constituent Universities, Recognised Colleges and Colleges which were formerly Recognised Colleges (the latter only for the period when they were within the NUI federation). Please see Institutions in the NUI Seanad Éireann Constituency page.

Are all NUI graduates automatically eligible to vote in Seanad elections?

No. Graduates must be citizens of Ireland, 18 years of age and must claim to be registered.

2 NUI SEANAD ÉIREANN CANDIDATES

Who can be a candidate?

'A person to be eligible for membership of Seanad Éireann must be eligible to become a member of Dáil Éireann' Bunreacht na hÉireann, Art. 18.2 (Every citizen without distinction of sex who has reached the age of twenty-one years, and who is not placed under disability or incapacity by this Constitution or by law, shall be eligible for membership of Dáil Éireann. Bunreacht na hÉireann, Art. 16.1)

What does a candidate have to do?

To stand for election in the NUI constituency, a candidate does not have to be a graduate, but must be nominated, that is, must submit one completed Form of Nomination as prescribed on or before the date of close of nominations.

Do candidates have to pay a deposit or other fee?

No.

3 NOMINATIONS

What information is required in a Form of Nomination?

The candidate must give their name and address, and a description, which, '*in the opinion of the Returning Officer, is calculated sufficiently to identify the candidate*'.(Seanad Electoral (University Members) Act, 1937)

They must have a Proposer and Secunder and Eight Assentors. All ten must be NUI graduates listed in the Seanad Éireann Register.

May a registered graduate be Proposer, Secunder or Assentor for more than one candidate?

Yes, an elector may act as proposer, secunder or assentor for up to three candidates.

How does a candidate know the date of close of nominations?

The information will be available on the NUI website and will be published in the national press. The Minister for the Environment, Heritage and Local Government will issue an Order, within a week of the dissolution of the Dáil, establishing three dates:

- the date of close of nominations- **6 December 2024**
- the date of issue (ie posting) of ballot papers – **30 December 2024**
- the date of the election (close of poll) – **29 January 2025**

Can anyone object to a Form of Nomination?

Yes. Any objections to a Form of Nomination will be considered and ruled upon by the Returning Officer not later than one o'clock in the afternoon on the last day for receiving nominations.

'The ruling of the Returning Officer on an objection to a Form of Nomination or on any other question arising in relation to the nomination of the candidates shall be final and shall not be open to review by any Court.'

What happens on the day of Close of Nominations?

All duly completed Form of Nominations must be received by the Returning Office at or before 12:00 noon at the NUI Office, 49 Merrion Square, Dublin 2 on the date of close of nominations.

While the Form of Nominations may be received prior to the official date, in any event all prospective candidates and/or, where relevant, their agents, will be invited to be present at the NUI Office on the day, and an information session for candidates and/or their agents will be held in NUI immediately following the close of nominations. The relevant officials from An Post will be invited to the information session to answer any queries about the free mailing-out of candidates' election material.

If submitted in advance, NUI will be in a position to advise accordingly on their eligibility.

4 CANDIDATES' FREE MAIL-OUT

How does a candidate avail of the one-off free mailing out?

Candidates will deal directly with An Post. Each candidate is responsible for the production and printing of their own election material for this purpose. The material must be in accordance with An Post's specifications (available in election period).

All other mailing out of campaign material, plus design, printing and packing, are at the discretion of the candidate and at their own expense.

5 THE BALLOT PAPER

What is the format of the Ballot Paper?

Candidates are listed in alphabetical order on the ballot paper. Name, address and Rank, Profession or Occupation (as stated in the respective Forms of Nomination) are required.

A candidate may, but is not required, to include a photograph; where a candidate chooses to use a photograph, it must be delivered with the completed Form of Nomination.

(Note

Section 56(d) of the Electoral (Amendment) Act 2001 amended section 20 of the Seanad Electoral (University Members) Act 1937 to allow for the inclusion of a photograph of the candidate on the ballot paper in a Seanad election. The Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2002, as amended by the Seanad Electoral (University Members) (Prescribed Matters) (Amendment) Regulations 2019, set out the required specification of a photograph for inclusion on a ballot paper.

If a candidate wishes to have his or her photograph included on the ballot paper, they must provide with the nomination paper:

- *A photograph in digitised format (passport size – 35mm x 45mm)*

AND

- *Two identical printed copies of the photograph.*

The photograph must be taken not more than 12 months prior to the day for the closing of the poll and must be of good quality, in colour and taken to a professional standard, showing the candidate's full face, head and shoulders only, on a light background (any colour).

Each printed copy of the photograph must have the candidate's name clearly shown on the back.

If the above requirements are not complied with, the returning officer may not include the photograph on the ballot paper. In these circumstances, or if no photograph is supplied, the space for the candidate's photograph will be left blank on the ballot paper.

THE ONUS IS ON THE CANDIDATE TO MEET THESE REQUIREMENTS.)

How and when will the ballot papers be sent to the electorate?

Voting Papers are issued by registered post on the date set out in the Minister's Order. Because of the size of the two university electorates - currently over 112,000 for NUI, and approximately 65,000 for University of Dublin (Trinity College) - delivery of the registered post may take a number of days from the date of issue.

Delivery of ballot papers sent to addresses overseas may be slower, depending on the efficiency of the local postal service.

Candidates and their Agents are entitled to attend at the issue of ballot papers.

What happens if the elector is not at the address to sign for the registered post?

The post person should leave a docket letting the addressee know that the post can be collected from the Post Office; if uncollected after three days, the envelope will be returned to NUI.

On request, the ballot paper will be re-sent, again by registered post, provided the original envelope has been returned undelivered to NUI.

How will a candidate or an elector know the date, time and place of the close of poll?

The date of the close of poll will appear on the label of the envelope sent to each elector and on the ballot paper itself. Agents of the candidates will be notified in writing of the time and place at which the count will take place. The information will also be available on the NUI website and Social Media pages.

6 THE REGISTER

What is the Seanad Register?

The Seanad Éireann Register is a list of the names, addresses and qualifications of NUI graduates (other than honorary graduates) who are citizens of Ireland and who have claimed to be registered to vote in the NUI constituency in Seanad Éireann elections. The Register is revised annually, for publication each year on 1st June, to include the names of graduates who have submitted Registration Claim Forms in the preceding year. The deadline for receipt of Claim Forms in any given year is 26th February.

Once the Register has been published on 1st June, is it possible to amend an address?

Yes, a graduate may amend their address by emailing the following details to records@nui.ie

- full name (forename[s] and surname) at registration
- any other form of name used (e.g. Irish, single, married etc)
- date of birth
- NUI degree(s) and other NUI qualification(s)
- year(s) of conferring(s) and NUI institution(s) where conferred
- previous address (for identification purposes)
- current address

The death of a graduate may also be notified to NUI at any time either in writing or by email.

The address on record on the 29th November 2024 will be used for the posting of ballot papers on the 30th December 2024. If a ballot is returned undelivered and a change of address has been submitted subsequent to the 29th November 2024, NUI will attempt to reissue the ballot to the new address.

Are names ever removed from the Register?

Yes.

- on receipt of written request by a graduate to have their name removed
- on receipt of notification of the death of a graduate
- as provided by the Electoral (Amendment) Act 2001: '*after reasonable enquiry by the registration officer, whose address or the address to which the ballot paper is to be sent is unknown*'. (S. 56)

Please note that any graduate whose name is removed from the Seanad Register under this provision and who wishes to be listed as an elector again, must submit a Registration Claim Form in the prescribed manner.

What Register will be used for the Seanad Election?

The register that was published on 1st June 2024.

Who may purchase a Seanad Register?

Anyone may purchase the Seanad Register (subject to the provisions of the Data Protection Acts). You can request a digital copy of the Register from the NUI Records Office records@nui.ie. The cost of the Register is calculated on a prescribed formula, and currently costs €170.

The Seanad Register may be used only for electoral purposes.